

A meeting of the **OVERVIEW AND SCRUTINY PANEL (SERVICE SUPPORT)** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **TUESDAY, 14 OCTOBER 2008** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

PLEASE NOTE START TIME

**Contact
(01480)**

APOLOGIES

1. MINUTES (Pages 1 - 4)

To approve as a correct record the Minutes of the meeting of the Panel held on 9th September 2008.

**Mrs C Bulman
388234**

2. MEMBERS' INTERESTS

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 overleaf.

3. LOCAL GOVERNMENT ACT 2000: FORWARD PLAN (Pages 5 - 12)

In accordance with the agreed procedure, Members are invited to note the Plan and comment as appropriate on the Items contained therein. A copy of the current Forward Plan is attached.

**Mrs C Bulman
388234**

4. PETITION

To consider an on-line petition containing 10 signatures which calls upon the District Council to:-

Control commuter parking in the Longsands area of St Neots and place a restriction on parking from 5.30am until 8.30pm.

The petition was live from 31/07/08 until 24/09/08.

5. IMPROVING LOCAL ACCOUNTABILITY CONSULTATION: CHANGES TO OVERVIEW AND SCRUTINY POWERS (Pages 13 - 20)

To consider a report by the Head of Administration seeking the Panel's views on the changes proposed for Overview and Scrutiny powers.

**R Reeves
388003**

6. LOCAL PROCUREMENT REVIEW (Pages 21 - 24)

To consider a report by the Head of Administration on the outcome of a meeting held between the District Council and representatives of the local business community.

**Mrs C Bulman
388234**

7. WORKPLAN STUDIES (Pages 25 - 30)

To consider, with the aid of a report by the Head of Administration, the programme of studies.

**Mrs C Bulman
388234**

8. OVERVIEW AND SCRUTINY PANEL (SERVICE SUPPORT)
(Pages 31 - 38)

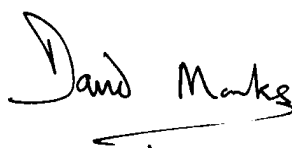
To consider a report by the Head of Administration on decisions taken by the Panel.

**Mrs C Bulman
388234**

9. SCRUTINY (Pages 39 - 48)

To scrutinise decisions made since the last meeting. A copy of the relevant Decision Digest is attached.

Dated this 3 day of October 2008



Chief Executive

Notes

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
 - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
 - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
 - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
 - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

Please contact Mrs Claire Bulman, Democratic Services Officer, Tel No 01480 388234/e-mail: Claire.Bulman@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).